

Assistant Superintendent - Student Services

Bulletin No. A18-3

September 20, 2017

Administration Offices

The River East Transcona School Division is the province's second largest school division, a division committed to providing educational opportunities to all students in a safe and secure environment. The division has an enrollment of over 16,300 students, approximately 2,800 employees and a budget of approximately \$187 million.

Reporting to the superintendent/CEO, the successful candidate will be part of the division's senior administrative team comprised of the superintendent/CEO, four assistant superintendents, and the secretary-treasurer/CFO. The successful candidate will be assigned major areas of responsibility including but not limited to:

- Oversees and monitors the K-12 student services program and delivery
- Initiates and supervises the development, provision and assessment of counselling services, resource services and specialized student services programs
- Liaises, supervises and assesses clinical and divisional student services provided by the school division
 - Detailed roles and responsibilities specific to this position can be found on the River East Transcona School Division website at: <http://www.retsd.mb.ca/yourretsd/Policies/Documents/CDBE.pdf>

Applicants must:

- Have a minimum of ten (10) years of progressively responsible instructional leadership experience
- Demonstrate leadership and management ability in administration, inclusion education and instructional strategies and assessment, curriculum improvement, supervision and evaluation
- Demonstrate a commitment to excellence in teaching and learning and success working as a member of a collaborative team
- Demonstrate a commitment to the development and support of a learning community that includes shared decision-making, school-based planning and implementation of priorities
- Possess excellent interpersonal communication, problem-solving, mediation and facilitation skills
- Have the ability to make difficult decisions and the courage to do what is best for students

Qualifications:

- Master's degree in education or equivalent work experience
- Valid Manitoba teacher's certificate

Start Date: January 8, 2018

External applicants must supply a Criminal Record Search and a cleared Child Abuse Registry check upon hire.

Submit resumé, including a statement of educational philosophy and four references, by 4:00 p.m.

Friday, October 6, 2017 to:

Superintendent/CEO
River East Transcona School Division
589 Roch St.
Winnipeg MB R2K 2P7
Email: nrobinson@retsdb.ca

RETSDB employment opportunities are advertised on our website at
www.retsdb.ca