



St. James-Assiniboia School Division

"Great Schools for Growing and Learning"

requires an

ASSISTANT SUPERINTENDENT, EDUCATION (6-12) AND ADMINISTRATION

We invite applications from exceptional educational leaders to assume the above-noted position effective July 1, 2018.

Qualifications:

The successful candidate for this position will possess a Level I or II Administrator's Certificate and an M.Ed. degree in Educational Administration (or equivalent). The candidate will have a minimum of ten years of combined experience in classroom teaching and school principalships at the early, middle, and senior years levels. Well-developed skills in leadership, supervision, and research are essential. The successful candidate will have the ability to work in a team setting to facilitate change in a dynamic educational environment.

Duties and Responsibilities:

The successful applicant will assist the Chief Superintendent substantially and effectively in the best interests of providing leadership in developing, achieving, and maintaining the best possible educational programs, services and staff in the Division's schools.

Major areas of responsibility include:

- Instructional Programs
- System Planning and Research
- Facilities and Transportation

Please submit detailed Curriculum Vitae with the names of three references, no later than **Monday, February 26, 2018 at 12:00 p.m. (noon)** to Gillian Muir, Executive Assistant at gmuir@sjsd.net to the attention of:

Brett Lough, Chief Superintendent
St. James-Assiniboia School Division
2574 Portage Avenue
Winnipeg, MB R3J 0H8

All applicants are thanked for their interest; however only applicants selected for an interview will be contacted. Employment is contingent upon the provision of clear Criminal Record and Child Abuse Registry checks.

***The St. James-Assiniboia School Division is proud to employ staff
who represent the diverse community it serves.***