

The Board of Trustees invites applications for the position of Superintendent/CEO for Aspen View Public School Division No. 78. Duties will commence October 1, 2018 or as mutually agreed.

The Division

Aspen View Public School Division No. 78 is a rural school division in the north central region of Alberta, with its Division Office located in the Town of Athabasca. The Division covers the counties of Athabasca, Thorhild, Smoky Lake, and part of the MD of Lesser Slave River. Presently, Aspen View Public Schools operates ten schools, two outreach/virtual schools, four Hutterite Colony schools, and one institutional school, serving approximately 2700 students. Aspen View Public Schools currently employs 178 teachers and 167 support staff.

Our vision is: Aspen View Public Schools is committed to preparing our students to achieve success and reach their unique potential through the provision of meaningful learning opportunities.

Aspen View Public Schools has four system priorities:

- Resiliency and comprehensive health
- Literacy
- Numeracy
- Learning and Technology

The goals related to these priorities are to develop resiliency for students and staff, to improve literacy and numeracy rates across the Division, and to engage students in project-based learning activities with hands-on, real-life opportunities.

The system priorities are supported by administrative priorities, all of which promote system excellence:

- Student Success
- Teaching and Leadership
- Organizational Efficiency

In its governance role, the Board has set three supportive priorities for itself:

- Engagement
- Rural Advocacy
- One System for all Students

Through its well-defined, overall direction, Aspen View Public Schools is confident in its progress on each of Alberta Education's required outcomes.

A Board of seven trustees has been elected to govern the Division in service to their constituents.

The Division's operating budget for 2018/19 is \$42,790,000.

The Region

The Aspen View region lies approximately one hour north of Edmonton. The region boasts an extensive variety of year-round recreational and cultural opportunities and is a popular holiday and lake cottage destination. Athabasca is home to Athabasca University, Canada's largest provider of post-secondary distance learning programs. Farming, forestry, tourism and oil/natural gas provide a strong economic base for the area.

The Candidate

See the attached ideal candidate profile.

More Information

For more information, visit our website at www.aspenview.org

The competition will remain open until a suitable candidate is found. Applications received prior to August 17, 2018 are assured careful consideration.

Applications

E-mail, by August 17, 2018, a cover letter, curriculum vitae, and a list of at least five recent references *in a single PDF file* to:

Mr. Terry Gunderson
Alberta School Boards Association
E: tgunderson@asba.ab.ca
P: 780.451.7116

Education

- Master's degree as a minimum
- Must qualify for or hold teaching certification in the Province of Alberta
- Knowledgeable about current Alberta legislation, educational research, issues and trends

Professional Experience

- Significant, successful, broad-based educational leadership experience, including work as a system and a school-based administrator (preferred)
- Demonstrated strong teaching experience
- Significant, successful experience with diverse cultures
- Knowledgeable and supportive of First Nations, Métis and Inuit culture, education and issues

Student Focus

- Committed to meeting student needs first
- Committed to enhancing the success of all students
- Committed to developing twenty-first century learners in a welcoming, caring, respectful, safe, healthy and inclusive working environment
- Strong commitment to student achievement and success in all curricular areas
- Committed to citizenship and character development of students
- Committed to promoting and modelling active and healthy lifestyle choices

Rural Education

- Empathetic to rural concerns such as transportation and program offerings
- Committed to serving in a geographically large and diverse area
- Visible in schools and communities
- Recognizes the diversity and interests of Division schools
- Commitment to diversity of programming in rural settings
- Respectful of the uniqueness of communities
- Enthusiastic, positive and innovative regarding the use of technology as a method of program delivery in rural schools

Leadership Style/Skills

- Is an ethical leader who demonstrates personal and corporate integrity
- Committed to a collaborative, transparent approach to decision-making processes
- Demonstrates supportive teambuilding skills
- Committed to building strong working relationships within the Division and with external partnerships
- Committed to establishing a positive working relationship and a “first team” approach with the Board of Trustees
- Committed to continuous improvement of self, others and the organization

- Capacity to develop the leadership potential of others
- Ensures accountability of self and others
- Maintains an effective process for staff growth, supervision and evaluation
- Ability to work effectively with other partners – local, regional and provincial - and with Alberta Education
- Capability and desire to meaningfully engage and work effectively with communities within the Division
- Committed to innovative and visionary leadership, building on current Division strengths
- Utilizes policy effectively to guide decision making
- Politically astute - locally, provincially and federally
- Capacity to facilitate strategic planning processes with appropriate stakeholder input
- Represents the Division in a positive, balanced and professional manner
- Models a healthy balance between personal life and work
- Models life-long learning

Management Skills

- Knowledge and understanding of and commitment to the advancement of technology applications to enhance organization and learning effectiveness
- Strong oral and written communication skills
- Strengths in planning, delegating, time management, assignment of responsibilities and ensuring successful completion of tasks
- Ability to structure the organization for maximum effectiveness
- Displays an ability to facilitate the Board's work regarding governance and policy matters
- Ability to optimize financial operations for maximum student learning
- Fiscally responsible; prudent

Communication/Community Engagement

- Clearly articulates and inspires a shared vision throughout the Division
- Demonstrates strong communication and facilitation skills, including public engagement
- Will seek out new opportunities for collaborative partnerships at local, provincial, national and international levels
- Is approachable and has the capability to work effectively with administrators, staff, parents, and school councils within the community context