

ASPEN VIEW PUBLIC SCHOOLS

Associate Superintendent – Curriculum and Human Resources

Aspen View Public Schools is seeking a dynamic and caring professional looking to advance their career in a position with responsibilities in both curriculum and human resources. The Associate Superintendent will report to the Superintendent of Schools, however, will work directly with Directors and school-based leaders to lead change. The position is supported by a Director of Curriculum and Technology.

Aspen View Public Schools serves approximately 2800 students in 10 public schools, 2 outreach schools and 4 Hutterite Colony Schools. Located in north central Alberta, the jurisdiction extends from Smith in the northwest to Vilna in the southeast with the Division Office located in Athabasca. The Division is governed by 7 trustees who have identified a clear direction for the Division through a system priorities document focused on student achievement.

The duties of the position will be finalized in consultation with the successful candidate, however, a strong background successfully leading curriculum implementation for change and an interest in developing human resource management skills is desired. Successful leadership in implementing change in the areas of numeracy and literacy will be an asset. The successful candidate will provide mentorship to teachers and administrators.

The ideal candidate is an experienced and accomplished educational leader with a deep affinity for student success and a reputation for creating and fostering a culture that supports excellence, communication, collaboration and innovation. A Masters' degree in education combined with a variety of school-based leadership experiences is preferred. Demonstrated experience as a highly people-focused leader in a positive and innovative educational environment is critical.

This is a full-time position with a negotiable start date. The responsibilities of the position may be adjusted depending on the strengths of the candidate.

Further information about our school division can be found at www.aspenschools.org

Please submit a cover letter, resume and four professional references. The successful candidate will be required to provide proof of a valid Alberta Teaching Certificate, a Criminal Record Check, and a Child Intervention Check prior to commencing employment.

All applications received by noon on November 6, 2018 will receive careful consideration.

Interviews will be scheduled for the week of November 12 – 16, 2018. We appreciate the interest of those applying, however, only those shortlisted will be contacted.

Competition Number: ADM201811

Human Resources
Aspen View Public Schools
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