



Assistant Superintendent of Schools

[Western School Division](#) – serving the City of Morden and surrounding area – invites applications from exemplary leaders for the position of Assistant Superintendent of Schools.

We have five schools which are all located within the City of Morden serving close to 2100 students. We are seeking an exceptional educator to join the senior leadership team in supporting success for all students. Reporting to the Superintendent of Schools, the Assistant Superintendent works collaboratively with the Board, the Superintendent, all members of the management team, school and division staff, as well as community leaders in providing excellence in public education. Key responsibilities of the position are the successful delivery of K-12 educational programs in conjunction with other senior leaders, instruction and assessment, student services, school and division planning, and a wide range of division initiatives.

Western School Division fosters a dynamic environment fueled by innovation and collaboration. Strong candidates will demonstrate an intentional and effective approach to systems leadership, literacy and numeracy development, curriculum implementation, and inclusion. Candidates will be able to build on and lead an environment in which deep learning and critical thinking are created through Project-Based Learning.

The successful candidate will be recognized as an exemplary educational leader with a strong commitment to lifelong learning. Interested applicants may benefit from reviewing the [Board Priorities Plan](#) and the division’s [Continuous Improvement Plan](#) (both available on the division’s website).

HOW TO APPLY

Please visit our website at www.westernsd.mb.ca complete the [Employment Application Form – Non-Teaching](#), and submit with a current cover letter, resume, philosophy of education, and three (3) current professional references to:

Western School Division
Attn.: Human Resources, Job Advertisement #2019WSD047
Unit 4-75 Thornhill Street
Morden, Manitoba
R6M 1P2
Fax: 204.822.4262
Email: hr@westernsd.mb.ca

Additional information about the Division and its schools is available online at www.westernsd.mb.ca, Schools tab.

We thank all for applying but only those selected for further consideration will be contacted.

The competition will remain open until a suitable candidate is found. Applications received prior to **January 17th, 2020** will be assured careful consideration.



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Qualifications and attributes for this senior leadership position are:

- Has completed a Masters degree in Education or a related field or is in the process of completing a Masters degree.
- A minimum of 5 years of progressive educational administration experience; preferably at both the elementary and secondary levels.
- Holds a Certificate of School Leadership, or a combination of a Level I School Administrator's Certificate and a Level II Principal's Certificate.
- Demonstrated excellence as a school principal or leadership at the district or senior management level.
- Strong advocacy of divisional initiatives that support and enhance student achievement
- Superior communication skills.
- Excellent interpersonal skills and recognized involvement in building effective school and community relations.
- Fluency in the French language is highly desirable.
- Successful background in strategic, results-focused planning.
- Demonstrated success in project initiation and implementation.
- Commitment to meaningful consultation and collaboration with educational partners.
- Ability to manage, budget, and allocate resources that further the mission and goals of the division.
- Proven ability to establish and maintain effective working relationships at all levels.
- High level of proficiency in computer technology.
- Exemplary skills in analytical reasoning, problem solving, crisis management, organization and time management.
- Visible commitment to excellence and professionalism.
- Broad knowledge of current educational trends and instructional methods.
- Ability to provide strategic insight and policy direction as a member of the senior leadership team.
- Visionary approach in support of the division's goals and values.
- Holds or is eligible to hold a Manitoba Professional Teaching Certificate.
- A Manitoba Special Education Coordinator's Certificate is desirable.