



Employment Opportunity

Date: January 7, 2020	Bulletin No. 19-20 061
Position: Assistant Superintendent	Assignment: Full-Time Permanent
Location: Lorette, MB	Closing date: Friday, January 31, 2020
Start Date: April, 2020	

Seine River School Division is currently recruiting for an Assistant Superintendent, Instruction & Curriculum. Our Division Office is located in Lorette, Manitoba which is 15 minutes from the Perimeter Highway. The Division has approximately 4,500 students in 15 schools and stretches eastward from La Salle/St. Norbert to the Woodridge area in Southeastern Manitoba.

As the Assistant Superintendent, Instruction & Curriculum you will manage the development and implementation of curriculum and educational programming for the Division supporting both English and French Immersion Programs. In doing so, you will liaise with Manitoba Education, research, analyze and make appropriate policy recommendations regarding curriculum and professional development. You will additionally assist schools with the development of their annual plans and school-based indicators, assess performance of Principals and manage student policy issues.

Preference will be given to candidates who possess the following:

- Have acquired a minimum of a B. Ed., M. Ed. or equivalent an asset
- Expertise in effective planning for staffing, financial and material resources
- Success in school and system leadership through collaborative decision-making
- Superior interpersonal and community relations skills
- Excellent intrapersonal, communication and analytical skills
- Extensive knowledge of current educational trends and issues
- Previous experience as a School Administrator
- Proficiency in educational and administrative applications of technology
- Experience in French Immersion programming and second language teaching practices
- Fluent in French and English or orally proficient in French is a requirement

Official start date, transition plans, terms, salary and benefits to be determined.

Interested candidates are invited to submit a cover letter and resume, along with three (3) references before 4:00 pm on the closing date listed above to:

Seine River School Division
Email: HumanResources@srsd.ca

Note: We thank all applicants for their interest, however, only those selected for an interview will be contacted.