



Career Opportunity CFO/Secretary-Treasurer

The Board of Garden Valley School Division invites applications for the above position. Duties will commence March 1, 2022, or as mutually agreed.

The Division

The Garden Valley School Division is located in the heartland of industrialized south central Manitoba. It has a student population of 3,600 students and a staff of 750. The city of Winkler, the industrial hub and home to the division office has all the amenities of a larger city in a rural setting. The Division's operating budget for the 2020-2021 school year is 52.8M.

The Position

As Chief Financial Officer/Secretary-Treasurer, you will be an integral member of the senior management team, reporting to the Superintendent on all matters pertaining to the planning and control of financial and business administration. You will be responsible for the development and implementation of procedures in the areas of budgeting, finance, purchasing, payroll, transportation, and facilities maintenance. You will also participate in Board proceedings by providing guidance and support for Board operations and governance as well as the functions stipulated in the Public Schools Act, Education Administration Act and other related legislation and Board policy.

Qualifications:

- A professional accounting designation – CPA (or legacy designation CA, CGA, or CMA)
- Demonstrated successful experience at the management level
- Experience with provincial legislation and compliance requirements
- Management experience in finance and business operations
- Experience with support of board governance would be an asset
- Experience in the areas of purchasing, operations, transportation and health and safety would be an asset

Successful applicants will be required to remain compliant with Manitoba Public Health Guidelines.

Applications

Please send a cover letter & resume by January 28, 2022, to:

CFO/Secretary-Treasurer Search
c/o ROAR Leadership Consultants Inc.
Email: royseidler@roarleadership.com

Employment will be subject to satisfactory criminal record, vulnerable sector and child abuse registry checks. We will confirm receipt of all applicants received by email, however only those selected for follow-up will be contacted. We thank all applicants for their interest.