



SUPERINTENDENT OF LEARNING

Due to the retirement of the incumbent, Horizon School Division is seeking an energetic, collaborative, and innovative Superintendent of Learning to oversee the instruction, assessment, and reporting processes to support student learning and teacher efficacy. The position will commence on August 2, 2025, or a mutually agreed upon start date.

The Division

The Horizon School Division office is located approximately 100 km east of Saskatoon in the thriving community of Humboldt, SK. The Division serves approximately 6,700 students in 32 communities. The progressive Board is known for its strong support for small schools, effective professional development, high teacher engagement, innovative approaches, and sound fiscal management. The school division is located on Treaty 6 and Treaty 4 territory and is currently comprised of 43 schools and includes partnerships with seven First Nation Authorities, including the first provincially operated school in Canada on George Gordon First Nation.

The Opportunity

Reporting to the Director of Education/CEO, Horizon School Division is seeking a strategic, innovative, and inspirational leader to be an integral part of the Division and its Senior Leadership Team. As the Superintendent of Learning, you will play a pivotal role in shaping educational excellence, supporting a culture of collaboration, and advancing strategic priorities aligned with the Provincial Education Plan. With a focus on innovation, inclusivity, and accountability, this role is integral to Horizon's commitment to student achievement, staff professional growth and development, and organizational learning. The Superintendent of Learning is responsible for reporting student learning outcomes to the Director as required.

Key Roles and Responsibilities

1. Educational Leadership

- Implement education policies aligned with the Provincial Education Plan including research-supported and effective learning strategies.
- Ensure early learning supports and performance metrics are in place.
- Lead Learning Improvement Plans, distance education, and library programming.
- Monitor trends in literacy, numeracy, early learning, and Indigenous education to inform strategic priorities

2. Student Well-Being

- Oversee instructional, assessment, and evaluation processes to promote student and teacher well-being.

- Support a balanced approach to well-being, encompassing intellectual, physical, emotional, and spiritual dimensions.

3. Fiscal Responsibility

- Ensure fiscal accountability and recommend improvements for operational efficiency.
- Monitor expenditures to ensure value for money in all areas of responsibility.

4. Personnel Management

- Provide supervisory oversight and professional development for assigned staff.
- Conduct regular staff appraisals to optimize performance.

5. Policy and Procedures Management

- Ensure administrative procedures comply with Board policy and legislative requirements.
- Recommend timely updates to policies within assigned areas.

6. Leadership Collaboration

- Maintain professional working relationships with the Director of Education/CEO.
- Provide comprehensive, timely information to support decision-making and policy implementation.

7. Strategic Planning

- Lead divisional and provincial strategic initiatives
- Develop and report on performance metrics aligned with strategic priorities.

8. Organizational Management

- Ensure compliance with Ministry mandates for curriculum and pedagogy.
- Facilitate pilot projects and curriculum implementation.

9. Communications and Community Relations

- Foster positive relationships with internal and external stakeholders.
- Serve as the primary contact for literacy, numeracy, early learning, and Indigenous pedagogy.
- Support programs such as KidsFirst and the Early Years Family Resource Centre.

10. Leadership Practices

- Model ethical conduct, professional growth, and high standards of integrity.
- Unite staff toward common goals and foster trust through collaboration.
- Continuously improve practices based on performance data.
- The Superintendent of Learning will also perform other duties as assigned by the Director of Education.

Qualifications

- Proven experience as a school principal.
- Eligible for a Saskatchewan teaching certificate.
- Eligible for membership in the League of Educational Administrators, Directors and Superintendents (LEADS).
- Demonstrated system leadership and success in student learning, growth and achievement.

Horizon School Division provides a competitive compensation package including salary, medical, dental, vacation, and pension benefits commensurate with experience.

*Additional information may be obtained by contacting:
Kevin C. Garinger, Director of Education/CEO
Horizon School Division No. 205
Phone: (306) 682-2558*

We are accepting applications online via AppliTrack ONLY. Please apply as soon as possible; the posting will remain open until 4:00 PM, February 15, 2025. Interviews will take place during the week of February 24, 2025, to February 28, 2025.

We wish to thank all applicants for their interest in employment with Horizon School Division. However, only those applicants shortlisted for interviews will be contacted. Please note that present and past employers may be contacted. The successful candidate will be required to submit a criminal record check and vulnerable sector check prior to commencing employment.



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