



DEPUTY DIRECTOR of EDUCATION

Competition #3354

Chinook School Division is seeking a strategic and innovative leader for the position of Deputy Director. The position provides direct leadership for all school operations including school improvement planning aligning with the Division's strategic plan, instructional and assessment practices for a diverse student population, human resource planning, recruitment and placement for instructional staff and school-based administrators, coaching and developing school superintendents and in school administrators, emergency/crisis/pandemic response protocols, and maintaining strong relationships with a variety of educational stakeholders.

Key Knowledge, Skills and Abilities

The candidate will have demonstrated success in:

- Instructional leadership, strategic thinking, adaptive change management and innovative programming.
- Data informed decision-making, performance analysis and responsive action planning to improve service delivery to students and schools.
- Understanding and achieving provincial education sector strategic priorities in Pre-K to Grade 12 education.
- Being a collaborative leader, who models integrity, honesty, caring, empathy, trust, loyalty, commitment and excellence.
- Applying current research in best practices for 21st century teaching, learning and operations from a classroom, school and central office perspective and sound organizational and project management skills.
- Applying theory and practical knowledge of human resource development, management, succession planning and performance evaluation processes and practices.
- Being a positive and productive presence in schools and communities.

Key Responsibilities

- Build and maintain strong, positive relationships with Board members, parents, staff, students, the Ministry of Education, and other educational partners.
- Work collaboratively in the strategic leadership, organizational development, and operational management of all aspects of school division operations, as a key member of the Senior Leadership Team.
- Administrative Procedure development, interpretation, and implementation.
- Responsibility in conjunction with the Director for the day to day operations of the division.
- Support, guide and develop the leadership skills, and provide supervisory oversight for the School Superintendents and in-school administrators.
- Provide direction for human resource planning, recruitment, and placement processes for instructional staff, with direct responsibility for school-based administrators.
- Assess and implement appropriate changes or enhancements to existing programs and services.

- Support the Director of Education in developing strategic partnerships with other school divisions, First Nations educational authorities, post-secondary institutions, industry, and employers that result in innovative, relevant, and rigorous program options for students.

To apply, you must have:

- Qualifications for LEADS membership.
- Significant successful experience at a senior level in preK-12 Education.
- Demonstrated knowledge of Saskatchewan Curriculum and Ministry of Education initiatives, including the Provincial Education Plan.
- Knowledge of best practices in educational leadership, professional learning community research and application to the work of school-based administration.
- Demonstrated ability to establish a rapport, act as a role model for, and ensure accountability of administration and staff.
- Superior interpersonal and communication skills, both verbal and written.

The Chinook School Division is proud to serve southwest Saskatchewan's nearly 6,000 students with collegial, student centered teachers and support staff. Our team operates 60 schools - 29 Public and 31 Hutterian, located from the Cypress Hills, to the South Saskatchewan River, through the City of Swift Current, on to Hodgeville, and down to the Grasslands National Park.

Application Procedure:

Employment will commence on August 1, 2024. Interested applicants are asked to apply through Chinook's employment page at www.chinooksd.ca/employment. Please upload a cover letter addressed to Mark Benesh, Director of Education (indicating competition #3354), a resume, complete with three references and any Supporting Documents by **February 14, 2024 at 3:00PM**. For more information about this position please contact Mark Benesh, Director of Education at (306)778-9200.

Successful applicants must agree to a criminal records check including a vulnerable sector search.

While all applications are appreciated, only those selected for an interview will be contacted.

By virtue of the submission of an application, the applicant agrees that the Director or designate can contact previous employers for the purpose of conducting confidential reference checks whether or not the applicant has listed a reference for that employer