



The Board of Trustees invites applications for the position of

SUPERINTENDENT/CEO
For the Red River Valley School Division

Duties will commence August 1, 2025 or as mutually agreed

The Red River Valley School Division wishes to acknowledge that we educate our youth on Treaty 1 territory, the ancestral home of the Anishinaabe, Ininew, the Red River Métis, and the unceded territory of the Dakota peoples. The Red River Valley School Division honours the treaties made between the Crown and First Nations, recognizes First Nations peoples as the original stewards of the land and seeks to restore these foundational relationships through education and inclusion in the spirit of reconciliation. It is our belief that this will provide a better future for our youth and community members.

THE DIVISION

Located in southeast Manitoba, The Red River Valley School Division has an enrollment of approximately 2,350 students across 13 schools. We deliver a wide range of academic, vocational and extracurricular programs, as well as a continuum of supports and services designed to meet the needs of all of our students. Our employees are committed to fulfilling our mission. *"The Red River Valley School Division, with the support of families and community, strives to provide a learning environment that will allow our students the opportunity to achieve their highest potential in a global environment"*.

THE POSITION

The Board of Trustees is seeking a Superintendent & CEO who reports to and is accountable to the Board of Trustees for managing the schools in accordance with its policies, administrative procedures and strategic plan.

The Superintendent and CEO's role is to provide direction, assistance, advice, and support to the school community. They are responsible for all functions directly related to the education of students including staffing, student achievement, wellness, professional development, and performance evaluations.

REQUIRED QUALIFICATIONS, SKILLS, AND ABILITIES:

- Holds or is eligible for certification as a teacher in Manitoba;
- Master's degree preferred or currently enrolled, preferably in Educational Administration;
- A minimum of 8 (combined) years of teaching and administrative experience preferably at various grade levels/schools;
- Exceptional communication, interpersonal and relationship building skills; with the ability to work and communicate effectively with Staff, Students, Parents, and Community Stakeholders;
- Diplomacy and the ability to achieve results through cooperation, collaboration, and innovative problem solving within a public school system;
- Integrity and the ability to exercise sound judgment in meeting division needs and priorities with available resources;
- Knowledgeable educational leader with demonstrated leadership skills and the ability to develop leadership capacity in others;
- Knowledgeable of the PSA, Education Administration Act, MEECL mandates and guidelines, and Red River Valley School Division Policies in order to effectively create and align all RRVSD Administrative Procedures;

PREFERENCE WILL BE GIVEN TO APPLICANTS WHO HAVE:

- Experience as a Superintendent, Assistant Superintendent or Senior Administrator;
- An understanding of governance and human resources;
- Strong organizational and time management skills;
- Strong knowledge of research and good practice with respect to diverse student populations and program adaptations;
- Knowledge of current issues in education, Manitoba curriculum, instructional pedagogy, and project-based learning;
- Fluency in both English and French;

Please send a cover letter and resume via:

Email – hpoirier@rrvsd.ca (.pdf preferred format)

Mail – **Superintendent Search - Confidential**

ATTN: Heather Poirier, Board Chair c/o Red River Valley School Division, Box 400, Morris, MB R0G 1K0

Thank you to all applicants for your interest, only those selected for follow-up will be contacted.

Posting Date: **August 1, 2024**
Closing Date: **September 27, 2024**

River Valley School Division acknowledges that individuals may face barriers that hinder their full and equal participation in the workplace and is committed to providing reasonable accommodation to all employees and candidates. Accommodation is available on request for candidates taking part in all aspects of the selection process.

Clear criminal record and abuse checks are required of all employees of the school division.